

# Event Registration

Go to [culturedays.ca](https://culturedays.ca)

[Dashboard](#) → [Events](#) → [Create Event](#)

- 1) Choose your event name
- 2) Pick an event type (In-person or Digital)
- 3) Write an event description (be as precise as possible)
- 4) Upload 1 to 4 images (JPEG or PNG)
- 5) Enter date and time (up to 6 timeslots)
- 6) Pick tags (up to 5)

*If your event is on September 30th and/or uses the Truth and Reconciliation tag, you will be asked a few additional questions*

- 7) Add relevant URL links
- 8) Enter your location (Pick a spot on the map and add the event's address)
- 9) Enter the organizer's name, type and description
- 10) Add any additional contact info (email and phone)
- 11) Enter your social media profiles
- 12) Enter event languages
- 13) Pick relevant accessibility details
- 14) Submit your event!

*After submitting, your event will be queued for a maximum of 48 hours to be reviewed by our team before it is published.*